

## February 17, 2017

Friday

8:00 AM - 9:00 AM

Executive Time: Do Not Schedule

11:00 AM - 11:30 AM

Your official photo -- WJC-N 6330

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

3:45 PM - 4:00 PM

Depart en route to WH

## February 18, 2017

Saturday

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

## February 19, 2017

Sunday

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

## February 20, 2017

Monday

8:00 AM - 9:00 AM

Executive Time: Do Not Schedule

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

3:15 PM - 3:45 PM

Flint Management Meeting -- WJC-N 3412

## February 21, 2017

Tuesday

7:30 AM - 8:30 AM

Senior Staff Huddle -- Administrator's Office

\*\*\*\*Please DO NOT forward this calendar invitation. You may "Accept" or "Decline" the invitation but DO NOT respond with questions or concerns. If you do have any questions or concerns about this invitation please contact

(b) (6)

9:00 AM - 9:20 AM

Meet and Greet I -- Administrator's Office

\*\*\*\*Please DO NOT forward this calendar invitation. You may "Accept" or "Decline" the invitation but DO NOT respond with questions or concerns. If you do have any questions or concerns about this invitation please contact

(b) (6)

## February 21, 2017 Continued

Tuesday

9:20 AM - 9:40 AM

Meet and Greet II -- Administrator's Office

\*\*\*\*Please DO NOT forward this calendar invitation. You may "Accept" or "Decline" the invitation but DO NOT respond with questions or concerns. If you do have any questions or concerns about this invitation please contact

(b) (6)

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

2:00 PM - 3:00 PM

Senior Staff Meeting -- Alm Conference Room

\*\*\*\*Please DO NOT forward this calendar invitation. You may "Accept" or "Decline" the invitation but DO NOT respond with questions or concerns. If you do have any questions or concerns about this invitation please contact

(b) (6)

SCt: Denise Anderson, (b) (6)

Conference Call Number (b) (6)

Conference Code (b) (6)

## February 22, 2017

Wednesday

8:00 AM - 8:30 AM

Senior Staff Huddle -- Administrator's Office

9:15 AM - 10:00 AM

ROOM LOCATION CHANGE: OIG Matters -- 4000

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

## February 23, 2017

Thursday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

8:30 AM - 9:00 AM

Beachhead Team Overview -- Administrator's Office

10:00 AM - 10:30 AM

WA Dairy Federation -- Don Benton's Office

1:30 PM - 2:15 PM

Office of Inspector General (OIG) -- Administrator's Office

## February 23, 2017 Continued

Thursday

2:30 PM - 2:45 PM

General discussion: John Reeder -- WJC-N 3412

3:20 PM - 4:30 PM

Office of Administrator Overview -- Alm Conference Room

4:30 PM - 5:30 PM

Beachhead team meeting/ Important -- Dons office

Time Change to 4:30-5:30

Sorry about the cancellation of the meeting with the Administrator this morning. Today will be the last "Beachhead team" meeting per se. We are no longer going to refer to ourselves as Beachhead team as we are adding new folks every week. The "Trump Administration Team" meetings will go to twice a week after today (Tuesday and Thursday at 4:00pm). I have invited Samantha Dravis and Ryan Jackson, the two newest members of the new administration, to join us.

Please organize your schedule appropriately as this meeting is mandatory. Please bring your 2 minute elevator speech for Mr. Pruitt so your colleagues can critique it.

## February 24, 2017

Friday

All Day

CDO

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

11:00 AM - 11:30 AM

Meeting Re: Email Retention -- WJC-N 3412

Ct: Carla Veney

SCt: Denise Anderson, (b) (6)

Staff:

Kevin Minoli

Wendy Blake

Steve Fine

Don Benton

Holly Greaves

David Schnare

Justin Schwab

## February 24, 2017 Continued

Friday

Lena Ferris

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

3:00 PM - 4:00 PM

White House Meeting

## February 25, 2017

Saturday

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

## February 26, 2017

Sunday

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

## February 27, 2017

Monday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

9:00 AM - 10:00 AM

Executive Time: Do Not Schedule

12:00 PM - 1:00 PM

Executive time: Do Not Schedule

3:15 PM - 3:45 PM

Flint Management Meeting -- WJC-N 3412

## February 28, 2017

Tuesday

8:00 AM - 9:00 AM

fyi Chief of Staff Meeting -- Administrator's Office

2:00 PM - 3:00 PM

Pebble Mine Briefing for the Transition Team -- DC Room 3223 WJCE; ET Conference Room in Seattle, by  
VTC Conf Line: (b) (6) Code: (b) (6)  
Revised materials attached

3:30 PM - 4:00 PM

ICS Training -- WJC-N 3415

Sct: Tamika Burton, (b) (6)

Attendees: me, Don Benton, David Schnare, Nigel Simon, Reggie Cheatham,  
Rebecca (Becki) Clark, Gilberto Irizarry, Nancy Grantham

**February 28, 2017 Continued**

Tuesday

**March 1, 2017**

Wednesday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

10:00 AM - 11:00 AM

WA State Farm Bureau -- Alm conference room

Ct: Denise Anderson, (b) (6)

Location: 1200 Pennsylvania Avenue, NW William Jefferson Clinton-North building

10:00 AM - 10:00 AM

Administrator --Photo with Farm Bureau -- Alm Room

**March 2, 2017**

Thursday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

**March 3, 2017**

Friday

8:00 AM - 10:00 AM

Out of Office

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

11:00 AM - 12:00 PM

Denver Chamber -- Alm Conference Room

2:00 PM - 3:00 PM

EPA Gathering Location for the 2:00 p.m. Reg Review Call -- 3513A  
Hi

Can we have another meeting entry next to the existing 2:00 tomorrow on her calendar? It would just have the EPA invites (below) so they know to all gather in Samantha's office to make the call over to OMB. Thanks

Topic: EPA Gathering Location for the 2:00 p.m. Reg Review Call

## March 3, 2017 Continued

Friday

Date: 3/3

Location: 3513A

Duration: 2:00-3:00

Required: Benton, Donald <(b) (6)> Schnare, David <(b) (6)>

2:00 PM - 3:00 PM

EPA Reg Review Call -- Call-in

Call-in details:

Participant Dial-In (b) (6) (b) (6)

Participant Code: (b) (6)

## March 6, 2017

Monday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

10:30 AM - 11:00 AM

Bob Kaplan-Region 5 on Lake Erie

7:00 PM - 9:30 PM

Dinner with Ambassador of New Zealand -- Ambassadors Residence

## March 7, 2017

Tuesday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

9:00 AM - 9:00 AM

Tiger Salamander memo

10:00 AM - 10:30 AM

Brief on WA Farm Bureau

11:00 AM - 11:30 AM

Brief on Whats upstream

11:30 AM - 12:00 PM

General Discussion: Rob Kaplan -- Telephone call

Sct: Tamika Burton, (b) (6)

Mr. Kaplan's office will call

**March 7, 2017 Continued**

Tuesday

7:00 PM - 9:30 PM

Dinner with Ambassador of New Zealand

**March 8, 2017**

Wednesday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

8:30 AM - 9:30 AM

Infrastructure town hall -- Washington Post

1:00 PM - 1:30 PM

room 3428-senate confirmation process meeting

**March 9, 2017**

Thursday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

11:30 AM - 12:00 PM

12:00 PM - 1:00 PM

(b) (6)

**March 10, 2017**

Friday

All Day

CDO

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

9:30 AM - 10:00 AM

FLEX DAY OFF

**March 11, 2017**

Saturday

12:00 AM - 12:00 AM

National League of Cities Congressional City Conference -- Marriott Wardman Hotel

**March 12, 2017**

Sunday

All Day

National League of Cities Congressional City Conference -- Marriott Wardman Hotel  
Please See Above

1:00 PM - 4:30 PM

National Cities Conference

**March 13, 2017**

Monday

All Day National League of Cities Congressional City Conference -- Marriott Wardman Hotel  
Please See Above

8:00 AM - 9:00 AM Chief of Staff Meeting -- Administrator's Office

**March 14, 2017**

Tuesday

All Day National League of Cities Congressional City Conference -- Marriott Wardman Hotel  
Please See Above

8:00 AM - 9:00 AM Chief of Staff Meeting -- Administrator's Office

10:00 AM - 11:00 AM WA Ports Association-Ecology NDZ rule -- Alm Conference Room

11:30 AM - 12:00 PM Call with Bob Kaplan -- via phone (b) (6)

12:30 PM - 2:15 PM NLC CCC - Closing Luncheon Plenary - Features Administrator -- Marriott Wardman Park Hotel - Marriott Ballroom  
Event: NLC Congressional City Conference Closing Luncheon Plenary (Marriott Ballroom)

Re: Administrator Addresses: 12:50 pm – 1:05 pm

**Run of Show:**

- NLC President Councilman Matt Zone (Cleveland, OH) Introduces Administrator Pruitt
- Administrator Delivers Brief Remarks ("EPA's Priorities Under the Trump Administration")
- Councilman Zone Thanks Administrator
- Administrator Leaves Stage and Departs Hotel

**March 15, 2017**

Wednesday

12:00 AM - 12:00 AM National League of Cities Congressional City Conference -- Marriott Wardman Hotel  
Please See Above

8:00 AM - 9:00 AM Chief of Staff Meeting -- Administrator's Office

**March 16, 2017**

Thursday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

4:00 PM - 5:00 PM

(b) (6)

6:00 PM - 7:00 PM

(b) (6)

**March 17, 2017**

Friday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

1:00 PM - 2:00 PM

Meeting with Congresswoman Cathy McMorris Rodgers -- 1314 Longworth HOB

**March 20, 2017**

Monday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

**March 21, 2017**

Tuesday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

10:00 AM - 10:30 AM

HARd rock mining meeting with Spokane Mining

10:00 AM - 10:30 AM

Phil HARdy and Matt Ellsworth-Mining issues -- my office

2:00 PM - 3:00 PM

US Chamber of Commerce-Matt Koch and company -- Alm Conference Room

**March 22, 2017**

Wednesday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office

9:30 AM - 10:00 AM

Pete Thoreson

10:00 AM - 10:30 AM

American Soybean Association Leadership visit. -- Alm Room

**March 22, 2017 Continued**

Wednesday

12:00 PM - 2:30 PM

PPO Meeting

2:30 PM - 5:00 PM

Reading and Prep on PCB issue

**March 23, 2017**

Thursday

9:00 AM - 1:00 PM

Chesapeake bay visit-Tentative Date -- cheesapeake bay office

**March 24, 2017**

Friday

All Day

CDO

9:00 AM - 6:30 PM

FLEX DAY OFF

**March 27, 2017**

Monday

3:30 AM - 2:00 PM

Telecommute

6:00 AM - 2:00 PM

PREP for POTUS Visit

8:00 AM - 9:00 AM

Canceled: Chief of Staff Meeting -- Administrator's Office

**March 28, 2017**

Tuesday

4:00 AM - 6:30 AM

Research and follow up on Tijuana Sewage spill

8:15 AM - 9:15 AM

Chief of Staff Meeting -- Administrator's Office

10:00 AM - 10:30 AM

SAFE Board of Director meeting Randy Tate

12:00 PM - 1:00 PM

(b) (6)

3:00 PM - 5:00 PM

Meeting with Zinke COS

## March 28, 2017 Continued

Tuesday

4:30 PM - 5:00 PM

Meeting with Battleground, WA :Local Officials -- HQ-Room-WJCN-2530-50pp

(b) (6) Code: (b) (6)

### Meeting: Battle Ground, WA Local Officials

**Re: Overviews: Programs and Partnerships to Support Local Communities** (Battleground locals met with EPA last year. They appreciate that they will benefit from information on key programs like Brownfields, WIFIA, and assistance through the Office of Sustainable Communities, as well as the Local Clean Energy Program (OAR).

Battle Ground Representatives:

Mayor Philip Johnson

Shane Bowman, Councilmember

Mike Dalesandro, Councilmember

Jeff Swanson, City Manager

Accompanying: Michael Skipper, CFM Federal Affairs

## March 29, 2017

Wednesday

4:00 AM - 6:00 AM

Finalize review of weekly reports

8:00 AM - 9:00 AM

Canceled: Chief of Staff Meeting -- Administrator's Office

## March 30, 2017

Thursday

4:00 AM - 7:00 AM

Review all FOIA requests

8:00 AM - 8:45 AM

Chief of Staff Meeting -- Administrator's Office

## March 31, 2017

Friday

8:00 AM - 9:00 AM

Chief of Staff Meeting -- Administrator's Office